

**Remington College**  
**Syllabus**

**GE1416 ENGLISH COMPOSITION**

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Clock Hours in Lecture 72 / Lab 0  
Credit Hours in Lecture 6.0 / Lab 0  
Outside Class Hours (66)

**COURSE PREREQUISITES:** None

**COURSE DESCRIPTION:**

This course is designed to provide students practice in reading and writing expository and argumentative prose. The various elements of composition, such as logical organization, effective diction, and complete and varied development are stressed. A formal research paper is required

**TEXTBOOKS:** VanderMey, Randall, et.al. *COMP Read*, Boston: Cengage 4LTR Press, 2012  
VanderMey, Randall, et.al. *COMP Write*, Boston: Cengage 4LTR Press, 2012

**COURSE OBJECTIVES:**

Upon successful completion of this class, the student should be able to:

1. Demonstrate effective writing skills by organizing, drafting, revising, and editing written works.
2. Demonstrate an understanding of the importance of specifying the tone, purpose, and audience, and of selecting the appropriate writing style.
3. Demonstrate an understanding of and apply forms of expository expression to narrative, descriptive, comparative, analytical, and self-expressive written communication.
4. Demonstrate an understanding of and apply the principles of critical thinking and persuasion to the development of arguments.
5. Read, paraphrase, and summarize, accurately and fairly, the ideas of others.
6. Develop the ability to research and write a documented paper using appropriate research methods.
7. Follow the current guidelines and conventions set forth by the Modern Language Association (MLA) for the writing of papers.

**INSTRUCTIONAL METHODS:**

The instructor will combine lecture-discussion with guided instruction in the development of word composition skills. Frequent writing assignments will demonstrate competency in writing skills.

**COURSE OUTLINE:**

<u>Week</u>	<u>Topics</u>
Week 1	Course orientation; Writing fundamentals; effective reading – <i>Write</i> Ch 22-26; <i>Read</i> Ch1
Week 2	The writing process; sentences – <i>Write</i> Ch 1-7; <i>Read</i> Ch 1-2
Week 3	Personal writing; paragraphs – <i>Write</i> Ch 8; <i>Read</i> Ch 3-4
Week 4	Classification; Process; essays – <i>Write</i> Ch 9; <i>Read</i> Ch 5-7
Week 5	Comparison-contrast; Cause & effect; essays – <i>Write</i> Ch 10; <i>Read</i> Ch 8-9
Week 6	Fundamentals review – <i>Write</i> Ch 22-26; Mid term assessment
Week 7	Argument & persuasion – <i>Write</i> Ch 12-13; <i>Read</i> Ch 2, 10-12
Week 8	Writing in the workplace – <i>Write</i> Ch 15-16; <i>Read</i> Ch 11-12
Week 9	Introduction to research – <i>Write</i> Ch 18-19
Week 10	Paraphrasing & Summarizing – <i>Write</i> Ch 18-19
Week 11	Proper documentation and Final written paper – <i>Write</i> Ch 20-21
Week 12	Final paper; Review; Final assessment

**SUGGESTED RESOURCES:**

Periodicals, reference books, audio-visual aids, and other resources are available in the Information Resource Center.

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**COURSE REQUIREMENTS:**

The student must actively participate in class discussions and activities, and be prepared to successfully complete all tests, quizzes, and assignments. Additionally, students should utilize learning resource system materials to complete assignment(s) for this course. This may be conducted by utilizing learning resources located in the Information Resource Center (library) such as reference books, texts, periodicals, audiovisual aids, and electronic libraries, including *ebrary* and *InfoTrac*.

All students are expected to read materials associated with previous and subsequent class periods. Student are also expected to practice curriculum related skills and concepts outside class to increase the retention of the material. The typical time for outside class practice is six hours per week. Students will participate in the completion of 'soft skill' studies designed to enhance their communicative and cognitive abilities. The final written paper must be on a subject approved by the instructor and should be no less than 1000 words in length.

**COURSE EVALUATION:**

Student progress will be determined by the evaluation of presentations, quizzes, and exams. Classroom participation measures the amount of active involvement a student has in the class in discussions, questions, responses and the timely submission of all work and assignments.

Requirements	Points
Homework	20%
Participation	10%
Final Written Paper	25%
Quizzes	25%
Midterm assessment	10%
Final assessment	10%
Total Points	100%

Academic standing at the College is based on the grading system below. The following grading scale shall apply to all students:

Grade	Quality	Score	Points	Included in GPA
A	Excellent	90% to 100%	4.0	Y
B	Very Good	80% to 89%	3.0	Y
C	Good	70% to 79%	2.0	Y
D	Poor	60% to 69%	1.0	Y
F	Failing	0% to 59%	0.0	Y*
I	Incomplete		0.0	N
TR**	Transfer Credit		0.0	N
TR-A***	Transfer Credit	90% to 100%	4.0	Y
TR-B***	Transfer Credit	80% to 89%	3.0	Y
TR-C***	Transfer Credit	70% to 79%	2.0	Y
W	Withdrawal		0.0	N

\*For exceptions, see Repeating a Course section of the catalog.

\*\*TR designates credits transferred from any college other than a Remington College.

\*\*\*TR-A, TR-B, and TR-C designates credits transferred from another Remington College. The A, B, or C indicates the grade the student received at the other Remington College.

**Withdrawal From a Course**

Students who withdraw (voluntarily or involuntarily) from a course after the drop/add period will be assigned the following grade(s):

- A "W" if before 50% of grading period is completed.
- A "W" if passing at any point in the grading period.
- An "F" if failing after 50% of grading period.

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- For externship courses only, an “F” if the externship is not successfully completed.

**SCHEDULE OF EXAMINATIONS:**

Writing Assignments	Weekly
Quizzes	Instructors Discretion
Midterm assessment	6
Final assessment/Paper	12

**STUDENT EVALUATION OF THE INSTRUCTOR:**

Students will evaluate the instructor at least once during the quarter using the Online Survey of Instructor. Responses to the survey are anonymous and will be used for professional development and improvements to the course.

General Education AAS  
 GE1416 English Composition- Assignments Grid

	<b>Day 1 Reading/Assignment</b>	<b>Day 2 Reading/Assignment</b>	<b>Day 3 Reading/Assignment</b>
<b>W E E K 1</b>	Assignment 2 hrs	Assignment 2 hrs	Assignment 2 hrs
<b>W E E K 2</b>	Assignment 2 hrs	Assignment 2 hrs	Assignment 2 hrs
<b>W E E K 3</b>	Assignment 2 hrs	Assignment 2 hrs	Assignment 2 hrs
<b>W E E K 4</b>	Assignment 2 hrs	Assignment 2 hrs	Assignment 2 hrs

General Education AAS  
 GE1416 English Composition- Assignments Grid

	<b>Day 1 Reading/Assignment</b>	<b>Day 2 Reading/Assignment</b>	<b>Day 3 Reading/Assignment</b>
<b>W E E K 5</b>	Assignment 2 hrs	Assignment 2 hrs	Assignment 2 hrs
<b>W E E K 6</b>	Assignment 2 hrs	Assignment 2 hrs	Assignment 2 hrs
<b>W E E K 7</b>	Assignment 2 hrs	Assignment 2 hrs	Assignment 2 hrs
<b>W E E K 8</b>	Assignment 2 hrs	Assignment 2 hrs	Assignment 2 hrs

General Education AAS  
 GE1416 English Composition- Assignments Grid

	<b>Day 1 Reading/Assignment</b>	<b>Day 2 Reading/Assignment</b>	<b>Day 3 Reading/Assignment</b>
<b>W E E K 9</b>	Assignment 2 hrs	Assignment 2 hrs	Assignment 2 hrs
<b>W E E K 10</b>	Assignment 2 hrs	Assignment 2 hrs	Assignment 2 hrs
<b>W E E K 11</b>	Assignment 2 hrs	Assignment 2 hrs	Assignment 2 hrs
<b>W E E K 12</b>			